



<b>Using The Arts With Your Counselling Clients</b>
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<b>5th May 2018:</b> Drawing, Painting, Images
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<b>6th May 2018:</b> Sandtray and Small World
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<b>29th Sept 2018:</b> Writing, Storytelling
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<b>30th Sept 2018:</b> Clay and Playdough
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9.30am - 4.00pm
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Rowan Consultancy, 4 Kinnoull St, Perth PH1 5EN
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<b>Booking and Payment Deadline – 4 Weeks before Workshop</b>	
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Applicant Name		
Date of Birth		
Address		
Mobile Number		
Email Address		
Organisation (if applicable)		
Organisation Address		
Invoicing Email / PO number if applicable		
Name/Email of manager or referral agent		
How did you hear about Rowan?		
Fee Option – Please refer to Booking Conditions	A. Single Workshop	B. Multiple workshops
Indicate which workshop(s) you wish to attend: 5th May: Drawing, Painting, Images 6th May: Sandtray and Small World 29th Sept: Writing, Storytelling 30th Sept: Clay and Playdough		
Please provide details of special requirements:		

I agree to the Booking Conditions as detailed:	Yes	No
Signed:	Date:	

### Booking Conditions:

1. Self-funded bookings made will only be accepted if accompanied by full payment - – please include cheque or call the office to pay with credit or debit card.
2. Bookings funded by employers must be accompanied by the correct details (email included) for invoicing plus any Purchase Order details that may be required.
3. Training is provisional on minimum numbers attending and we reserve the right to cancel if these numbers are not reached. In this case applicants can choose a full refund or transfer of fee to a future course.
4. Rowan offices are located on the second floor and there is no lift.
5. It is the applicant’s responsibility to inform us in advance of any special requirements so that we can try to accommodate them.

### Fees:

- A. One workshop - £120 + VAT (£144 including VAT)
- B. Two or more workshops - £100 + VAT (£120 including VAT) per workshop

### Cancellation Policy:

- 90% Refund with more than 8 weeks’ notice
- 50% Refund with 8 – 4 weeks’ notice
- No refund with less than 4 weeks’ notice